

WARREN COUNTY COMMISSIONERS MEETING
MONDAY APRIL 17, 2023

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public: Lyn Martin, Kevin Howard, LeAnn Conrad, Mr. Morehouse, Walt Wilson.

Department Head/Elected Official –Robin Weston-Hubner, Auditor; Jud Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobough, Highway Department; Anthony Pruitt, Sheriff; John Kuiper, Zoning Director; Ethan Foxworthy, Council; Andrew Warrick, Health Department; Phil Astell, EMA Director; Jill Wilson, HR Director; Derek Puterbaugh, VSO.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. John Comer made a motion to approve the agenda with a second from Craig Greenwood, all voted in favor.
 - b. Clay Andrews inquired of Accounts Payable for EMA Trailer, Cross Roads Recovery. Craig Greenwood made a motion to approve the April 3, 2023 Commissioner Meeting minutes with a second from John Comer, all voted in favor.
 - c. Craig Greenwood made a motion to approve the April 3, 2023 – April 17, 2023 Accounts Payable Claim Dockets with a second from John Comer, all voted in favor.
 - d. Craig Greenwood made a motion to approve the April 14, 2023, 2023 payroll with a second from John Comer, all voted in favor.
 - e. Highway – Herndon stated paving on Old SR 55 and 600N repair are almost done. Barce explained finalizing of the Connor case. Clay Andrews, Commissioner President will sign case closing information. Discussed vacating road, petition to vacate with notice to property owners. Herndon will get measurements and go down to smooth out Johnson Bridge Road and 200E. Discussed Buffalo Hill north side dead-end, 375N dead-end, 600W need work and 300N Sycamore Corner pull off if County property. Herndon will look into each.
 - f. Jail Camera/Security Bid Opening – Andrews opened the 1 bid received. SAS at \$189,000 to upgrade current camera system to digital with new control board in control room and PCL which is original to the building. Sheriff Pruitt explained issue with inability to get parts for repairs if fail with 6 months to replace. Additionally, having equipment with 1 vendor will be advantageous. Sheriff Pruitt stated the Jail inspection by Department of Corrections reported no violations.
 - g. UBO, Morehouse – Andrews opened the UBO hearing. Kuiper reported parcel has been cleaned up. Morehouse stated the house will be either completely be removed or partially soon. Lot has been mowed and downed trees removed with scrap metal removed. Craig Greenwood made a motion to release Morehouse Property Maintenance seconded by John Comer, all voted in favor. John Comer made a motion to extend the Morehouse Unsafe Building Order 30 days to June 5th at 8:30 a.m. seconded by Craig Greenwood, all voted in favor. Clay Andrews closed the UBO Hearing.
 - h. Property Maintenance, O’Toole; Devers – Mr. O’Toole is present, john. Kuiper stated photos were sent and explained the work that has taken place. Warrick and Herndon explained the progress on drainage issue. Warrick explained there are no issues with the septic just drainage due to weather related drainage. Kuiper explained to Ron O’Toole that complaints have been made and cleanup needs to continue. O’Toole stated the vehicles are plated and insured; cleanup will continue. Clay Andrews made a motion to release the O’Toole Property Maintenance with Kuiper continuing to monitor seconded by Craig Greenwood, all voted in favor. Kuiper explained Devers property cleanup with a lot of work being accomplished. Clay Andrews made a motion to release Devers Property Maintenance seconded by John Comer, all voted in favor.
 - i. West Lebanon Cemetery, Mike Jackson – Jackson explained the Cemetery blacktopped roads are in need of repair. There is approximately 2000 feet of blacktop in cemetery and is requesting chip and sealing price. Herndon will get a price and get with Jackson. Discussed McGlade property located close to Cemetery. Discussed Property Maintenance possibility. Barce explained an Ordinance Violation would be the next step. Commissioners requested Barce to draft an Ordinance Violation to McGlade’s.
 - j. Rasmussen, Kate’s Lake Rezoning Inquiry – Mr. Rasmussen requested rezoning of a 2-acre area at Kate’s Lake. Kuiper explained all flood plain zoned conservation and Ordinance does not allow to build home in conservation zones. Kuiper stated due to the elevation the State does not consider a flood plain. Kuiper explained Mr. Rasmussen is requesting Commissioner recommendation to take rezoning to the APC. Kuiper explained the process through APC then Commissioners will be able to approve or deny. Mr. Rasmussen will file with APC.
 - k. St Vincent Tower MOU, Convergence Technologies – Barce explained the MOU concerning County owned equipment located on Convergence Technologies parcel. Astell suggested a letter from the Auditor Office to Convergence and then send them the MOU. Barce and Astell will work on this for the next meeting. Commissioners tabled. Astell stated a common lock will be placed on the building.
 - l. Surplus Property Ordinance – Discussed Highway equipment and Jail generator. Greenwood stated the fuel in the old generator will be pumped out and sent to Highway for use when new generator is installed. Clay Andrews made a motion for Grader and Grad All to be sold as surplus on GovDeals seconded by Craig Greenwood, all voted in favor. Sheriff Pruitt stated items in EMA building to be declared surplus and will send list to Auditor.

Old Business:

- a. 2023 Grant Writer Contract – Table until next meeting.

- b. PTO Warren County Employees – Barce stated he will email proposed policy to department heads to look over and approve. Table until next meeting.

Department Head:

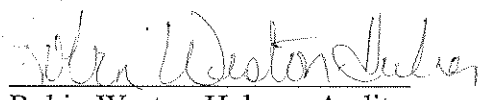
- a. Derek Puterbaugh, Veteran Service Officer – Puterbaugh stated he has met with 13 veteran/spouses in past few months. Puterbaugh is now certified to work with and sign up veterans for federal programs. A booth at the 4-H fair is planned as well as business cards placed at many local businesses.
- b. Anthony Pruitt, Sheriff – Sheriff Pruitt will review the bid for security/cameras for the next meeting.
- c. Ben Dispennett, LEDO Director – Dispennett explained the Broadband project will be proposed to public soon and Council at May meeting. Explained the READI projects currently under way such as child care resource network across 6 counties, housing infrastructure. Housing study is complete and will release in 6 weeks.
- d. Health Department Grant – Warrick explained the Supplemental Immunization Grant for \$9,940. Craig Greenwood made a motion to approve grant approval request for Supplemental Immunization Grant seconded by John Comer, all voted in favor.
- e. Robin Weston-Hubner, Auditor – Weston-Hubner stated the counter from the bank building, currently Health Department, is being stored at EMA building and would like to get quotes for it to be installed in the Auditors Office. Commissioners agreed.
- f. BAMWX Weather APP – Quote for BAXWX which will replace CodeRed for \$4050. Commissioners discussed the weather options would be excellent resource for the County. John Comer made a motion to approve BAMWX for \$4,050 paid from Commission budget seconded by Craig Greenwood, all voted in favor.
- g. Health Department Cleanup and Landscaping – Greenwood presented a quote of \$1,225 from Perry Lawn. Craig Greenwood made a motion to approve the quote to be paid from County General Building Grounds and Maintenance seconded by Clay Andrews, all voted in favor. Greenwood explained the sign on the building will be installed soon and is working with NAT to have the brick repaired.
- h. Anthony Warrick, Health Department – Warrick explained the State Health Commission bill is in the legislature which will help with budgeting.
- i. Craig Greenwood, Commissioner – Greenwood explained the Coroner moved from the new office to the Annex Building due to mold issues. BT Reynolds quote for HVAC ventilation ductwork into 2 rooms for \$2,987. Coroner has no intention of moving back to the office but will use for storage of records. John Comer made a motion to pay BT Reynolds \$2,987 from Cumulative Capital Development seconded by Clay Andrews, all voted in favor. Greenwood stated a sign has been created and installed for Warren County EMA office.
- j. Jill Wilson, HR Director – The sidewalk and parking lots need repaired at the Annex Building and Health Department.

Public:

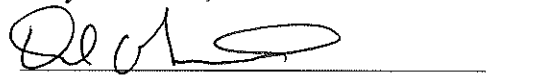
Next Commissioner meeting May 1, 2023 @ 8:30 a.m.

There being no further business John Comer made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews, President


David Craig Greenwood, Vice President


John Comer